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13th October 2022

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Current
Registrations

Employers
2402

Workers
25784

Self-Employed
122

Annual General Meeting (AGM)

The Annual General Meeting of Contributors, Beneficiaries and Potential Beneficiaries of the Fund will be held on Thursday 13th October 2022 at 5pm. This will be in conjunction with the Annual General Meeting of the Trustee and will be held at the Bellerive Yacht Club, 64 Cambridge Road Bellerive.

The Chairperson and Board Members will be in attendance and they wish to extend an invitation to all Registered Employers to attend. Pre-registrations must be made for this event prior to the 7th of October by emailing secretary@tasbuild.com.au or phoning (03) 6294 0807. Light refreshments will be available at the completion of the meeting.

Copies of the audited accounts of the Fund and a summary of the activities for the 2021/2022 financial year will be available at the meeting and also from the TasBuild offices at Level 3, 6 Bayfield Street, Rosny Park or online at www.tasbuild.com.au, after the 13th of October 2022.

Michael Irwin CEO

Education, Support and Feedback

We are always looking at ways of implementing new functionality to the online portals to make them more user friendly for both employers and workers. If you do experience any difficulties using these online services or come across any system-based issues, we would be more than happy to receive your feedback in this regard.

We also understand that there are many Employers that are not fully aware of their legal obligations regarding compliance and reporting for long service leave for their workers. In this respect we are always willing to offer further education and support in all facets of our business so please contact us if you would like some assistance.

We can provide support over the phone, online, emailing information flyers or have someone attend your workplace if you wish. Some of the areas that we provide daily support for are;

- Accessing the Employer portal and completing Employer returns online
- Adding or terminating workers on your returns
- Due dates for completing returns and payment of invoices
- What you do and do not need to contribute on for your workers
- How to report for casual workers

If you would like any further assistance, please do not hesitate to contact us on (03) 6294 0807 or via email at secretary@tasbuild.com.au and we would be more than happy to help you.

Checklist for Employer Returns and Contributions

Monthly returns are generated on or around the 22nd of each month and must be submitted within 14 days of the end of each return period. Once you have submitted a return, you have until the end of the month after the contribution invoice is issued to make a payment ie. Returns for August need to be submitted by 14th September and paid by the 31st October.

Note: The above timelines only apply if you submit your returns by the required due dates. If you do lodge your returns and pay invoices within the required timeframes, you will be charged at the discounted rate of 1.8%.

It is very important that the information declared on your Employer Return is correct as this information is used to calculate your employee's long service leave entitlement. Please see below table for what you should and should not be reporting on returns.

DO REPORT and CONTRIBUTE ON	DON'T REPORT or CONTRIBUTE ON
Ordinary Pay	Overtime
Casual Employees	Casual Loading
Annual Leave	Annual Leave Loading Accumulated Annual Leave Paid on Termination Accumulated Annual Leave Cashed Out
Paid Sick Leave	Unpaid Leave
Rostered Days off	Accumulated RDO's Paid on Termination Accumulated RDO's Paid Out
Workers Compensation Payments	Redundancy Payments
Public Holidays	Bonuses
Tool Allowance	Accommodation/Living away from Home Allowance
Industry Allowance	Meal Allowance
Leading Hand Allowance	Travel Allowance
First Aid Allowance	Vehicle Allowance

Allowances include any regularly paid allowance in addition to the workers ordinary pay as noted above ie. tool, industry, leading hand/supervisor and/or first aid. It is to be included and reported on where the worker is entitled to that allowance for the whole, or greater portion of the time in which they are engaged.

This should be considered as a guideline only and please contact us if you would like to discuss any particular allowances or payments that may or may not need to be included.

The information contained in this Employer Newsletter is of a general nature and does not constitute legal advice. We encourage you to seek your own professional advice to find out how the Construction Industry (Long Service) Act applies to you.